



New Orleans Civil Service

AN EQUAL OPPORTUNITY EMPLOYER

OFFICIAL CLASS TITLE

ENTRANCE SALARY

KIND OF WORK

BOILER PLANT OPERATOR

(CLASS CODE 3060) \$27,481 PER YEAR Manual operation of high pressure steam boilers and auxiliary steam generating equipment; and related work as required.

POWER DISPATCHER I

(CLASS CODE 3055) \$31,117 PER YEAR Skilled mechanical and electrical work in operating a high tension power generating and transmission system; and related work as required.

PUMPING PLANT OPERATOR

(CLASS CODE 3040) \$26,807 PER YEAR Skilled mechanical and electrical work in the operation of a large pumping station for water distribution, drainage and sewerage disposal; and related work as required.

WATER PURIFICATION OPERATOR I

(CLASS CODE 3020) \$27,481 PER YEAR Mechanical work in the operation of a water purification plant on an assigned shift; and related work as required.

FINAL DATE FOR FILING APPLICATIONS: Applications will be accepted until this announcement is withdrawn.

MINIMUM QUALIFICATION REQUIREMENTS:

Applicants for **ALL** positions must have permanent status with the Sewerage and Water Board in a lower related class of work and must have the ability to operate any equipment required by the position. Additional requirements are listed below:

BOILER PLANT OPERATOR: Permanent status as a Utilities Plant Worker and six (6) months of related experience in that classification in a large, high pressure steam boiler plant.

POWER DISPATCHER I: Six (6) months related experience in a high tension power generating and transmission system.

(SEE REVERSE SIDE FOR ADDITIONAL INFORMATION)

PUMPING PLANT OPERATOR: Six (6) months related experience in a pumping station.

WATER PURIFICATION OPERATOR I: Six (6) months of related experience in a water purification plant.

NOTE: Some positions in these classifications may require a current Louisiana Commercial Driver's License.

KIND OF EXAMINATION: These are non-competitive promotional examinations limited to permanent employees of the Sewerage and Water Board in accordance with Rule V, Section 8.1(d) of the City Civil Service Rules.

The examinations will consist of a verification and evaluation of related training and experience.

THE CITY OF NEW ORLEANS IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, GENDER, AGE, PHYSICAL OR MENTAL DISABILITY, SEXUAL ORIENTATION, CREED, CULTURE, OR ANCESTRY. REQUESTS FOR ALTERNATE FORMAT OR ACCOMMODATIONS SHOULD BE DIRECTED TO DODDIE K. SMITH AT (504) 658-3516, OR TTY/VOICE (504) 658-2059 or 1-800-981-6652.

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GENERAL INFORMATION AND REQUIREMENTS

Applications will not be accepted if received after the closing date or after the stated maximum number of applications has been received, as specified on this announcement. All minimum qualification requirements for examinations must be met by the final filing date unless otherwise specified on this announcement. Applications must be submitted on the official application form AND MUST BE RECEIVED IN THE DEPARTMENT OF CITY CIVIL SERVICE, CITY HALL, 1300 PERDIDO STREET, NEW ORLEANS, LOUISIANA, BEFORE THE CLOSE OF BUSINESS ON THE FINAL FILING DATE.

DELAY IN THE MAIL: The Department of City Civil Service cannot be responsible for failure of the applicant to receive an admission slip to an examination or for failure of the Department to receive material mailed by the applicant. Applicants should notify the Department of City Civil Service in writing of any address changes.

Candidates for original entrance examinations are required to be domiciled in and, if U.S. citizens, registered voters of Orleans Parish unless otherwise specified on this announcement. Aliens residing in the U.S. are required to provide notarized proof of domicile (and an Alien Registration Card). Permanent employees of the City of New Orleans are exempt from this requirement unless otherwise specified on this announcement.

The minimum age limit is 18 years for any class of work requiring hard physical labor, operation of or proximity to hazardous machinery, exposure to hazardous chemicals, or participation in any other processes or procedures which are prohibited or limited by the Louisiana State Child Labor Law.

The working test (probation) period for most positions in the classified service is six months unless otherwise specified. Any working test period may be extended to a maximum of one year at the request of the appointing authority. Positions in the Inspector General's Office, Fire Department and Police Department as well as all positions in the classes of Institutional Counselor II & III (original entrance), Librarian I-IV, Management Development Analyst I & II, and Management Development Specialist I & II (original entrance), require a one year working test period.

The City of New Orleans has a comprehensive program of substance abuse testing. Candidates for employment for certain positions where the health, welfare and/or safety of the public, co-workers and the individual employee is at risk will have to undergo pre-employment substance abuse screening. Candidates for all other original entrance positions will have to undergo an unannounced substance abuse screening during their working test period. For further information, see Civil Service Rule V, Section 9.

A MEDICAL EXAMINATION is required for all original entrance probationary appointments to ACTIVE classifications, and may be required for re-employment, promotions and/or transfers.

A MEDICAL SCREENING, which may result in a medical examination, is required for all original entrance probationary appointments to **non-active** classifications.

GOOD MORAL CHARACTER is required of all applicants. Any applicant may be disqualified if his/her character or past employment record is found to be unsatisfactory as determined by the Department of City Civil Service. Forgery, misrepresentation of facts, or cheating on examinations is punishable by disqualification, fine and other penalties.

IMPORTANT: Applicants who are licensed to drive should have a current license **on their person** for purposes of identification during **all** phases of an examination. In lieu of such license, the Department of City Civil Service may require that applicants have some form of picture identification.

VETERANS PREFERENCE: On original entrance examinations, veterans (as defined in Article X, Section 10(2) of the Constitution of the State of Louisiana), disabled veterans, certain spouses and parents of veterans shall receive additional credit if claimed as provided on the Veterans Preference claim form which can be obtained in this office. To obtain credit, this form must be submitted with the required proof (at the minimum, a DD214) before the final filing date.

ACCREDITED COLLEGES AND UNIVERSITIES: An accredited college or university is an institution that is accredited as a college or university by an organization that is recognized by the USDE (United States Department of Education).